

Saskatchewan Real Estate Commission

Instructions and Application for New Application or Re-Instatement or Renewal

NOTE: Your registration will remain provisional until all necessary documentation has been received, reviewed and accepted.

Attached is The Saskatchewan Real Estate Commission's (the Commission's) Registration Application Form for persons applying for a salesperson, branch manager or associate broker position. This form must be completed by those individuals registering for the first time **and/or** by those applying for the reinstatement of their registration **and/or** those applying to renew their registrations.

All questions must be answered completely and truthfully. The making of a false statement or Affidavit on this application may constitute a criminal offence. It may also result in the refusal of this application and the suspension or cancellation of any registration issued thereupon.

Part A – Applicant Biographical Information

Please ensure that the Commission has your complete contact and personal information.

Part B - Reinstatement of Registration *(complete only if applicable)***

Please complete this section to verify you qualify for re-instatement which means returning to the industry from a leave of absence within the same fiscal registration year.

Part C - Subscription Statement (Errors & Omissions Insurance)

The Real Estate Insurance Exchange (REIX) Agreement.

Part D - Brokerage Portion

Must be completed by the broker of the brokerage authorizing the applicant to join. A copy of this fully completed form must be provided to the Commission for the applicant records.

Part E –Professional Declaration & Applicant Affidavit

If you answer "yes" to any questions under the Professional Declaration, please include details, and provide all supporting documentation. If you have disclosed and supplied such documentation to our office on a previous application, indicate next to the appropriate question, "Previously disclosed, date", showing the previous application date. Applicant Affidavit must be completed in the presence of a Commissioner for Oaths, a Notary Public, or Solicitor.

Saskatchewan Real Estate Commission New Application or Re-Instatement or Renewal

Part A - Applicant Biographical Information (please print clearly)

Registration status applying for: (please clearly check one box only)

Salesperson

Associate Broker

Branch Manager

Applicant SREC ID number: _____
ex: RW-1234567

Legal name in full (**no nicknames**)

Last, first

Personal full address (including RR# or LLD with PO Box, City and postal code if different from civic address):

Telephone: (supply at least one number & indicate Cell or Residential)

(123) 456-7890

Email address: _____

The Commission provides regular communication to members via email. The email listed here should be the one you prefer us to use and is also used for forgotten SREC ID and password retrieval.

Part B - Reinstatement of Registration**

****This section applies only to applicants who left the industry within the same fiscal registration year and are applying for reinstatement of their registration status.**

Date registration was terminated: _____

Registration status at time of termination/cancellation:

Salesperson Associate Broker Branch Manager

Part C - Subscription Statement (Errors & Omissions Insurance)

I acknowledge that I am required to subscribe to the Real Estate Insurance Exchange (REIX) Agreement. I am aware that there are rights and obligations created under this Agreement and I agree to be bound by them. I appoint and grant my Attorney powers as set in Appendix "A" to the REIX Agreement.

Part D - Broker Section

I hereby give notice to the Saskatchewan Real Estate Commission that if the applicant named in this application is granted registration; the applicant will be authorized to trade in real estate with

PRINT name of brokerage

Effective Date of Registration : _____

If the applicant is to be registered at a branch office, please indicate the branch office address and branch manager's name:

Signature of broker

Broker to keep original application and submit an electronic copy to the Commission at info@srec.ca. For re-instatement and renewals, all forms are to be retained on file at the brokerage office - the Commission does not require a copy for these transactions.

Part E – Personal Declaration & Applicant Affidavit

If you answer **YES to any of the following**, please include an explanation and any supporting documentation with this form. A positive response to any of these questions will not automatically disqualify an applicant from registration.

- | | YES | NO |
|---|--------------------------|--------------------------|
| 1. Are you now, or have you ever been registered or licensed in any capacity in any other Province, State or Country to trade in real estate? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Have you surrendered or cancelled your license, certificate of registration, in lieu of disciplinary proceedings by the issuing authority in Saskatchewan or any other jurisdiction? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. To your knowledge, have any unresolved or pending complaints ever been filed against you with any other jurisdiction? | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Have you or has any business you owned or participated in as a Director or Officer been refused a registration, denied authorization in any capacity or had any registration, license or authorization suspended or revoked in any jurisdiction? | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Have you or has any business you owned or participated in as a Director or Officer had any judgements rendered against you arising out of a trade in real estate or in relation to fraud, theft, deceit, misrepresentation, or breach of trust? | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Have you or has any business you owned or participated in as a Director or Officer been in bankruptcy or the subject of any bankruptcy proceedings or a compromise with creditors? | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Have you been found in violation of any Act, regulations or bylaws that required a license or registration? | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Has a regulatory body made payment on your behalf from a recovery or assurance fund, or has a bond company denied, paid out or revoked a bond for you? | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. Have you been convicted of any offence under any law of any Province, State or Country (excepting minor traffic violations)? <i>If you have obtained a formal pardon for any such conviction it is not necessary to disclose.</i> | <input type="checkbox"/> | <input type="checkbox"/> |

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In the matter of *The Real Estate Act*, Province of Saskatchewan to wit:

I, _____ of _____
PRINT name clearly city

in the Province of _____, do solemnly swear as follows:

THAT I HAVE READ AND UNDERSTAND ALL QUESTIONS AND STATEMENTS IN THIS DOCUMENT. ALL ANSWERS AND STATEMENTS HEREIN ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF. I HEREBY UNDERTAKE TO NOTIFY THE SASKATCHEWAN REAL ESTATE COMMISSION, IN WRITING, OF ANY MATERIAL CHANGE THEREIN AS PRESCRIBED BY *THE REAL ESTATE ACT*, ITS REGULATIONS, THE COMMISSION BYLAWS, POLICIES AND PROCEDURES.

Additional acknowledgements:

- 1) I agree that I must successfully complete the Commission’s mandatory annual Continuing Professional Development on or before May 31 of each registration year in order to be eligible to renew my Certificate of Registration.
- 2) That in the event I withdraw from the real estate industry at any time during the registration year, that all fees paid to the Commission are not refundable and are forfeited to the Commission.

SWORN BEFORE ME in the City of _____)
 _____,)
)
 In the Province of _____,)
)
 this _____ day of _____, 20____.)
)
)
 Commissioner for Oaths for Saskatchewan)
 _____)
 My Commission/Appointment Expires:)
 _____)

 Applicant Signature

(SEAL)

OR - Being a Solicitor